**Elements of Extended Essay**

1. 1200 – 1300 words (Higher Level), 650 – 700 words (Ordinary Level).
2. Structure: Introduction, Main Body & Conclusion. USE PARAGRAPHS!
3. The Extended Essay should follow a logical development i.e. that *findings, evaluations and conclusions should logically follow from the work and sources involved in the project.*
4. Check word count.
5. Beware of Americanisations – color, rationalize, etc. Make sure that the language selected is English (Ireland).
6. Include 1 – 3 quotes, if possible. (Max. – 3)
7. Mention or cite the opinion of an accredited historian in your work. This should be the opinion of your main source.
8. Introduction: The introduction should begin with relevant background information, but be careful of becoming too narrative. It should relate quite specifically to the Specific Aims of the Project.
9. Main Body: Should follow a line of logical development including the features from points 7 & 8 above. Re-check your essay continuously to ensure that it matches with both the Definition and Specific Aims of the Outline Plan.

# Elements of Review of the Process

1. 200 – 250 words (Higher Level), 100 – 125 words (Ordinary Level).
2. Keep Review separate. Identify with heading ‘Review of the Research Process’.
3. Place at the end of the Extended Essay.
4. Refer to the Specific Aims in Outline Plan – Were these achieved? Explain briefly about difficulties and/or successes.
5. Include references to information successfully retrieved/conclusions reached or not.
6. In doing this Review the following key words and idea would be appropriate: bias, selectivity, difficulties, Outline Plan, Selection of Specific Aims, research, condensing information(length of essay), extracting relevant material, helpful/unhelpful, useful/irrelevant, libraries, internet, documentary, teacher, drafts, lack/abundance of sources.